

# VEHICLE REGISTRATION APPLICATION

**Purpose:** Use this form to apply for registration of your vehicle.  
**Note:** You must obtain a Virginia vehicle safety inspection sticker and pay any required local vehicle registration fees to your city or county. For the City of Virginia Beach only, DMV collects local vehicle registration fees.

**Instructions:** Refer to the Registration Information Sheet (VSA 14I) for general registration information. All owners must sign the Certification section. Mail completed form with a check or money order (made payable to DMV) to the Titling Work Center at the above address, or present to any DMV Customer Service Center (CSC) or DMV Select.

**Note:** A \$5 service fee per vehicle applies to each renewal transaction conducted in a CSC, unless the renewal is conducted with another transaction that cannot be completed by internet, automated telephone, mail or at a DMV Select.

REGISTRATION INFORMATION			
<b>Registration Period:</b> (check one) <input type="checkbox"/> One Year <input type="checkbox"/> Two Years (\$2 discount applies) <input type="checkbox"/> Three Years (\$3 discount applies) <b>(not available for vehicles subject to emissions testing)</b>			
<b>Registration Type:</b> (check one) <input type="checkbox"/> Original <input type="checkbox"/> Renewal <input type="checkbox"/> Private <input type="checkbox"/> Reissue (Plates & Decals) See Reissue Plates below under Plate Information.			
<input type="checkbox"/> Reissue (Decals Only)	<input type="checkbox"/> Rental Vehicle	<input type="checkbox"/> Transfer License Plate Number: _____ ENTER PLATE NUM	
<input type="checkbox"/> For Hire (complete "For Hire Information" section)		<input type="checkbox"/> Ridesharing (Vanpool) (Cannot exceed 16 passengers including driver.) Seating Capacity _____	
<input type="checkbox"/> Amateur Radio Operator Call Letters -- Specify letters: _____		<input type="checkbox"/> Other: _____ SPECIFY	

OWNER INFORMATION			
OWNER'S FULL LEGAL NAME (last, first, mi, suffix) OR BUSINESS NAME (if business owned)		TELEPHONE NUMBER	DMV CUSTOMER NUMBER / FEIN / SSN
CO-OWNER'S FULL LEGAL NAME (last, first, mi, suffix)		TELEPHONE NUMBER	DMV CUSTOMER NUMBER / FEIN / SSN
<b>NOTE:</b> Owners (and Lessees if applicable) MUST provide their residence/home/business address where requested, this address can not be a P.O. Box. You must complete form ISD-01 if you would like your address(es) updated.			RESIDENCE/BUSINESS JURISDICTION
OWNER'S RESIDENCE/HOME/BUSINESS ADDRESS (Apt # if applicable)	CITY	STATE	ZIP CODE
CO-OWNER'S RESIDENCE/HOME/BUSINESS ADDRESS (Apt # if applicable)	CITY	STATE	ZIP CODE
OWNER EMAIL ADDRESS		CO-OWNER EMAIL ADDRESS	

ADDITIONAL INFORMATION			
LOCATION WHERE VEHICLE IS PRINCIPALLY GARAGED <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input type="checkbox"/> TOWN OF _____		IF NEW LOCATION ENTER DATE CHANGED	Are any of the owners/lessees on active military duty or service? <input type="checkbox"/> YES <input type="checkbox"/> NO
IF YOU WOULD LIKE YOUR REGISTRATION RENEWALS SENT TO AN ADDRESS OTHER THAN YOUR RESIDENCE/BUSINESS ADDRESS, ENTER IT BELOW.			
REGISTRATION MAILING ADDRESS - OPTIONAL	CITY	STATE	ZIP CODE

LEASE INFORMATION (if applicable)			
LESSEE'S FULL LEGAL NAME (last, first, mi, suffix)		TELEPHONE NUMBER	DMV CUSTOMER NUMBER / FEIN / SSN
LESSEE'S RESIDENCE/BUSINESS ADDRESS		CITY	STATE ZIP CODE

VEHICLE INFORMATION							
TITLE NUMBER		VEHICLE IDENTIFICATION NUMBER (VIN)		CURRENT PLATE NUMBER	EXPIRATION DATE (mm/dd/yyyy)		
YEAR	MAKE	MODEL	BODY TYPE	AXLES	FUEL	SEATING CAPACITY (including driver)	
EMPTY WEIGHT	GROSS WEIGHT	GROSS VEHICLE WEIGHT RATING GVWR	GROSS COMBINATION WEIGHT RATING GCWR	VEHICLE COLOR	PRIMARY	SECONDARY	

**PRIVACY NOTICE:** The information, including Social Security Number, is requested in accordance with Virginia Code §§46.2-623 and 46.2-629. Any person who refuses to supply the required information will be denied a certificate of title and/or registration. Title and registration records may be disseminated in accordance with §§46.2-208 through 46.2-214, to business, law enforcement or authorized government entities.

**FOR HIRE INFORMATION**

Check to indicate how the vehicle being registered will be used. (check all that apply)

PASSENGER CARRIER OPERATIONS			PROPERTY CARRIER OPERATIONS		
<input type="checkbox"/> Common Carrier - Regular Route	<input type="checkbox"/> Employee Hauler	<input type="checkbox"/> Sight-seeing Carrier	<input type="checkbox"/> Bulk Property Carrier		
<input type="checkbox"/> Common Carrier - Irregular Route	<input type="checkbox"/> Contract Passenger Carrier	<input type="checkbox"/> Non-Emergency Medical Transport	<input type="checkbox"/> Property Carrier		
<input type="checkbox"/> Nonprofit/Tax-Exempt	<input type="checkbox"/> Taxicab	<input type="checkbox"/> Exempt Operations - Passengers *	<input type="checkbox"/> Household Goods Carrier		
* You must also complete the For-Hire Vehicles Registration Request (MCS115)			<input type="checkbox"/> Exempt Operations - Property		

Do you hold a valid intrastate operating authority certificate/permit?  YES  NO If no, and you are a passenger carrier you must also complete the For-Hire Vehicles Registration Request (MCS115).

**PLATE INFORMATION**

**New Plates:** (check one)

Standard - (Virginia is for Lovers)   
  Mountain to Seashore   
  Autumn   
  Special Plate (enter type below)\*  
 Heritage (Dogwood-Cardinal)   
  Patriot   
  Great Seal  
 Permanent Plate - may be issued to trailers, travel trailers, or semi-trailers; trucks/tractor trucks with a GVWR or GCWR of more than 26,000 lbs.; trucks/tractor trucks with GVWR or GCWR of 7,501 to 26,000 lbs. if used for business only; farm vehicles registered pursuant to § 46.2-698; taxicabs or other motor vehicles performing a taxicab service; common carrier vehicles  
 Farm Plate - You must ALSO complete the Farm Vehicle Plate Certification (VSA 131).

Trailer Permanent - one-time fee (check one):  Regular size plate     Small size plate (trailer gross weight must be 4,000 lbs or less)  
 For Hire Plate (enter description): \_\_\_\_\_ (examples: Taxi, Passenger For Hire, Truck For Hire, Tow Truck, Tractor For Hire, etc.)

**Reissue Plates:** (check one)

Lost   
  Mutilated/Destroyed   
  Illegible   
  Confiscated   
  I want a new plate design/character combination  
 PERSONALIZED LICENSE PLATES: To request personalized license plates, check this box and enter your choices below.

1st										2nd									
3rd										4th									

\* Virginia offers more than 200 unique plates for our citizens. Please visit [www.dmvNow.com](http://www.dmvNow.com) for a listing of special plates available. Not all plates are available for all vehicle types and some special plates require a certification form. Review our website for additional information.

**INSURANCE CERTIFICATION**

I/We certify that (check one):

This vehicle is insured by a liability policy issued through an insurance company licensed to do business in Virginia and it will remain insured while registered, whether or not it is operated. Penalties are severe for violation of this requirement.  
 This vehicle is not insured; therefore, I am remitting the applicable uninsured motor vehicle fee. (This fee provides no insurance coverage.) A vehicle must be insured with liability coverage when it is registered, and it must remain insured while registered, whether or not it is operated, or the uninsured motor vehicle fee must be paid. Penalties are severe for violation of this requirement.

**CERTIFICATION**

I/We certify and affirm that all information presented in this form is true and correct, that any documents I/we have presented to DMV are genuine, and that the information included in all supporting documentation is true and accurate. I/We make this certification and affirmation under penalty of perjury and I/we understand that knowingly making a false statement or representation on this form is a criminal violation.

If the vehicle to be registered has a gross weight of 26,001 pounds or more, I/we further certify and affirm my/our knowledge of all applicable state and federal motor carrier safety and hazardous materials laws and regulations.

If I/we have requested Amateur Radio Operator Call Letter license plates, I/we certify and affirm that I/we will return those plates to DMV for another type of license plate within 90 days if my/our amateur radio license becomes invalid for any reason.

An authorized representative must sign for a corporation or company.

APPLICANT/AUTHORIZED CORPORATION/COMPANY REPRESENTATIVE SIGNATURE	DAYTIME TELEPHONE NUMBER (      )	DATE (mm/dd/yyyy)
CO-APPLICANT SIGNATURE	DAYTIME TELEPHONE NUMBER (      )	DATE (mm/dd/yyyy)

**DMV USE ONLY**

CHECK IF NO FEE <input type="checkbox"/>			CSC TRANSACTION FEE (TOTAL RENEWALS X \$5)	CSR STAMP
LICENSE PLATE NUMBER	DECAL MONTH	DECAL YEAR	ADDITIONAL FEE	
REGISTRATION FEE	REISSUE FEE	UMV FEE	FEE TOTAL	